

APPLICATION FORM

PASSPORT SIZE PHOTO

NAME

AGE /DOB

MALE FEMALE

FATHER/GUARDIAN

RESIDENTIAL ADDRESS

CONTACT

EMAIL ID

I HEREBY DECLARE THAT ALL THE STATEMENT ABOVE IS TRUE TO MY KNOWLEDGE AND BELIEF . I HEREBY AGREE THAT I WILL STAND WITH THE RULES AND REGULATION OF THE INSTITUTION

STUDENT SIGNATURE

NOT REQUIRED FOR MINOR STUDENTS

PARENT /GUARDIAN SIGNATURE

OFFICE USE ONLY

ID NUMBER

FEE DATE 5th OF EVERY MONTH

MODE OF PAYMENT CASH ONLINE

SIGNATURE AND SEAL

FOUNDER / DIRECTOR

TERMS AND CONDITIONS

Responsibility

1. Kshetra Institute of Fine Arts Pvt Ltd. does not accept responsibility for the damage or loss of goods left on the premises before, during or after dance classes.
2. The student and their guardian shall make no claim adversely impacting, causing hardship or undue stress on Kshetra Institute of Fine Arts Pvt Ltd. as a result of their actions.
3. Kshetra Institute of Fine Arts Pvt Ltd. engages industry-based professionals to instruct classes. At times scheduled teachers may not be available and as such an alternative teacher of equal or greater qualification will replace the scheduled teacher.
4. The signatory will be financially responsible for any damage sustained to Kshetra Institute of Fine Arts Pvt Ltd. property, venues, performance costumes and ornaments by the student or their guardian. Management will charge the signatory for any repairs, labour or replacement as deemed necessary.

Missed Classes by Students

1. Where a one to one class student is unable to attend a lesson, the Institute will offer the student an equivalent make-up class.
2. It is the sole responsibility for the student to arrange a make-up class within 28 days of the missed class.
3. The institute is not required to provide a make-up class where a request to have a make-up class is made more than 28 days after the missed class.
4. Where the Institute cancels a class for any reason the Institution will offer a make-up class.
5. Under any circumstances, if an individual student, unable to attend the group class it does not reflect in their fee structure, it will remain the same.

Fee Payment

1. All fees must be paid by the due date (Beginning of the month). Fees are invoiced on a term by term basis.
2. All the students will be receiving the paper acknowledgement after the fee payment.
3. Families with 2 or more students enrolled will receive a discount on term fees. (Classes must be booked together and discounts will be automatically applied at checkout).
4. Whoever brings new students in Kshetra Institute of Fine Arts Pvt Ltd. A 10% of discount will be redeemed.
5. A written reminder for fees not paid after the due date will automatically add additional charges will be applicable for the particular month towards administration charge.
6. Fees depend on 03 stages; Beginning, Intermediate, Advanced. Fees variation will be reflected in these three stages.
7. The Kshetra Institute of Fine Arts Pvt Ltd. accepts payments through Cash/ Online Transfer.

Student Conduct during Dance Class

The Institute is committed to providing an enjoyable experience for all students. The Institute will not tolerate the following forms of unacceptable behaviour:

- Verbal or physical abuse;
 - Discrimination in all forms
 - Intimidation by a Student or another Student or intimidation by a Parent or Guardian of any Student (including the Student that is a child of the Parent or Guardian)
 - Harassment or threats of any nature towards students, teachers, parents and guardians, or any employees or sub-contractors or third parties attending the Institution.
- The above-mentioned clauses extend to those behaviours occurring at any location attended by the Institution and during any performances (including before the commencement of any performance and after any performance) made by students of the institution.

Photos and videos

1. From time to time we will take photos of students in the class. These will be used to send to you to update you on your child's progress.
2. By enrolling your child in Kshetra Institute of Fine Arts Pvt Ltd. you acknowledge that photos and videos may be taken and used for this purpose.
3. Kshetra Institute of Fine Arts Pvt Ltd. may also take photos for advertising purposes to be used on social media, websites and print. We will only ever use photos of your child provided we have your prior consent.
4. You may withdraw consent at any time by written notice to management.
5. We reserve the right to request no photos or videos be taken by parents or guardian during class.

Duty of Care, Safety & Conduct

1. Please be aware that due to the nature of dance and for your child's growth, development and safety it will be necessary at times to engage in physical contact with your child. This will always be done in an appropriate manner and with your son or daughter's best interests in mind.
2. Kshetra Institute of Fine Arts Pvt Ltd. provides the safety and care of students whilst on the premises.
3. Kshetra Institute of Fine Arts Pvt Ltd. does not accept responsibility for student's safety outside the premises.
4. Kshetra Institute of Fine Arts Pvt Ltd. and its service providers attempt to minimise any risk of personal injury within practical boundaries, however, accidents do happen and all physical activities carry the risk of personal injury.

Additional Charges and Management Decisions

1. Dance programs, Arangetrams, Salanga Poojai will be decided by the institution. No obligations will be entertained.
2. Dance performance costumes and ornaments will be arranged by the institution if required. Management will be charging for these services additionally.
3. The Institution will hold meetings about students' performance analysing conversation with parents and guardians.
4. The institution will be the deciding authority regarding who will lead the dance programs orchestra.
5. The management will discuss all upcoming dance programs details in prior with parents or guardian. All the venue, date and time of the performance will be discussed prior.
6. Under any circumstances individual students want to perform privately anywhere they can perform without inviting the other students to join the program.

MANAGING DIRECTOR

Pegh

PARENT/GUARDIAN